

F.No. A-50050/09/2021-DT/Per  
Government of India  
Ministry of Finance  
Department of Revenue  
(Central Board of Direct Taxes)

North Block, New Delhi  
Dated the 30<sup>th</sup> December, 2021

To,

All the Pr. CCITs/DGITs,

**Subject: - Relaxation in the eligibility service - change in the crucial date i.e., 1st January - DoP&T's instructions - Reg.**

Madam/Sir,

I am directed to refer to the subject mentioned above and to say that as per instructions contained in DoPT's OM No.2201 1/4/2013-Estt. (D) dated 8.5.2017, Ministries/Departments, which were mostly following Financial Year (April - March) based vacancy year system till 2017-18 for promotion to various grades, were required to shift to Calendar Year (January to December) based vacancy year from the year 2018 onwards. Consequently, the crucial date for determining eligibility also changed from 1st April to 1st January.


2. Due to the shift in the vacancy year and consequent change in the crucial date for determining eligibility, employees, who were completing eligibility service as on 1st April of the vacancy year, were not becoming eligible for consideration for promotion in that vacancy year and that such these employees were becoming eligible for consideration for promotion for vacancies arising only next year w.e.f 1st January, subject to fulfilment of other conditions.

3. With a view to enable timely holding of DPCs, where the recruitment has been shifted from financial year-wise to calendar year-wise, in the light of DoPT's OM dated 8.5.2017, DoPT vide O.M. dated 12.08.21 has issued guidelines to delegate powers to the Administrative Ministries and Departments (Cadre Controlling Authorities) to relax the eligibility service prescribed in the Recruitment Rules/Service Rules (RRs/SRs) for these posts/cadre, as on the crucial date viz. 1st January, 2021, for up-to a maximum period of 3 months. This relaxation is permitted for the vacancy years 2021, 2022 and 2023.

4. A copy of DoP&T's O.M. No. AB-14017/17/2018-Estt. RR dated 12.08.21 comprising detailed instructions in the matter is enclosed for information and necessary action.

Encl: As above

Yours faithfully,

  
30/12/2021  
(Rakesh Kumar)

Under Secretary to the Govt. of India  
Tel: 011-23095577

Copy to: Addl. CIT, Database Cell, CBDT for uploading on IRS officer's website.

F. No. AB-14017/17/2018-Estt. RR  
Government of India  
Ministry of Personnel, P.G. & Pensions  
Department of Personnel & Training

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North Block, New Delhi  
Date: 12<sup>th</sup> August, 2021

**OFFICE MEMORANDUM**

**Subject:-Relaxation in the eligibility service – change in the crucial date i.e. 1<sup>st</sup> January – regarding**

As per instructions contained in DoPT's OM No.22011/4/2013-Estt.(D) dated 8.5.2017, Ministries/Departments, which were mostly following Financial Year (April - March) based vacancy year system till 2017-18 for promotion to various grades, were required to shift to Calendar Year (January to December) based vacancy year from the year 2018 onwards. **Consequently, the crucial date for determining eligibility also changed from 1st April to 1st January.**

2. Due to the shift in the vacancy year and consequent change in the crucial date for determining eligibility, employees, who were completing eligibility service as on 1st April of the vacancy year, were not becoming eligible for consideration for promotion in that vacancy year and that such these employees were becoming eligible for consideration for promotion for vacancies arising only next year w.e.f 1<sup>st</sup> January, subject to fulfillment of other conditions.

3. Requests have been received for the vacancy year 2019 onwards, requesting for grant of relaxation of eligibility service by upto 3 months as on the crucial date of 1<sup>st</sup> January, on the grounds of shifting of vacancy year from financial year-wise to calendar year-wise, to enable employees to be considered for promotion in that year and that this Department has been granting relaxation, on case to case basis, for the Vacancy Years 2019, 2020 and 2021.

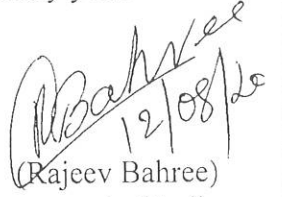
4. With a view to enable timely holding of DPCs, where the recruitment has been shifted from financial year-wise to calendar year-wise, in the light of DoPT's OM dated 8.5.2017, it has been decided in consultation with the Union Public Service Commission and approval of the competent authority, to delegate powers to the Administrative Ministries and Departments (Cadre Controlling Authorities) to relax the eligibility service prescribed in the Recruitment Rules/Service Rules (RRs/SRs) for these posts/cadre, as on the crucial date viz. 1<sup>st</sup> January, 2021, for upto a maximum period of 3 months. Relaxation in eligibility service is to be accorded in such cases where the employees would have been eligible for being considered for promotion as on 1<sup>st</sup> April, 2021, but due to change in the crucial date to 1<sup>st</sup> January, 2021, they become ineligible for being considered for promotion during 2021. Similar relaxation is permitted for vacancy years 2022 and 2023, as indicated in the table below:

Vacancy Year	Crucial date of eligibility	Maximum relaxation of eligibility service delegated to the Administrative Ministry / Department
2021	1.1.2021	Upto3 months for those who have completed eligibility service prescribed in the RRs by 31 <sup>st</sup> March, 2021
2022	1.1.2022	Upto3 months for those who would complete eligibility service prescribed in the RRs between 1 <sup>st</sup> January and 31 <sup>st</sup> March, 2022
2023	1.1.2023	Upto3 months for those who would complete eligibility service prescribed in the RRs between 1 <sup>st</sup> January and 31 <sup>st</sup> March, 2023

...2/-

5. No delegation of relaxation of eligibility service so granted to Administrative Ministries/Departments shall be available for vacancy year 2024. Further, the relaxation is subject to the condition that actual promotions are effected only after completion of the eligibility service prescribed in the Recruitment Rules/Service Rules.

6. If case any RRs/SRs, prescribe a different crucial date of eligibility, other than 1<sup>st</sup> January, the concerned Administrative Ministry/Department would have to necessarily amend the SRs/RRs and align the same with extant instructions by prescribing the crucial date as 1<sup>st</sup> January of the vacancy year.

  
12/08/20  
(Rajeev Bahree)

Under Secretary to the Government of India

To  
All Ministries/Departments of Government of India