



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
CENTRAL BOARD OF DIRECT TAXES
(Human Resources Development)
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F.No. HRD/PM/APAR/403/SPARROW/2022-23/306

Dated 14/04/2022

To,

All the Pr.CCsIT(CCA)/Pr.DGsIT/CCsIT/DGsIT

Subject:- Timely completion of APARs as per the timelines of the DoPT by Group A & Group B Officers of the Income Tax Department – reg.


Respected Madam/Sir,

Kindly refer to the letter F.No. HRD/PM/APAR/403/SPARROW/2021-22/10885 dated 18.02.2022 of this office on the above mentioned subject.

2. In this regard, I am directed to reiterate that the due date for submission of self-appraisal is 15th April as per the DoPT OM dated 23.07.2009. The department has shifted on SPARROW for APAR writing from the Reporting Year 2019-20 for Group A & Group B Officers.

3. However, in view of the infra related technical glitches reported by NIC in SPARROW server, it has been decided with the approval of the Competent Authority that **the self-appraisals submitted by the Officers Reported Upon (ORUs) by 25th April for Reporting Year 2021-22 shall not be viewed adversely by the Reporting / Reviewing Authorities / CR Sections in respect of the due date of submission of self-appraisal.**

Yours faithfully,


(Saurabh Pratap Singh)
ADIT (Admin.)
HRD, CBDT, New Delhi

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1. Data Base Cell with request to upload the letter on irsofficersonline.gov.in


ADIT(Admin.) (HRD)