



INCOME TAX GAZETTED OFFICERS' ASSOCIATION WB UNIT

Aayakar Bhavan, 6th Floor, Room No. 28, P - 7, Chowringhee Square, Kolkata - 700 069

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CIRCULAR

You may be aware that in terms of direction of CBDT, a Demand Management Fortnight was to be observed upto 5th of October, 2012. We had taken up the issue to impress upon the CCIT(CCA) and also the Zonal Member that firstly, there should not be any pressure exerted on the Range Heads for issue of any certificate declaring completion of the clean up job. Secondly, we had submitted a written memorandum on the Standard Operating Procedure for the cleanup job highlighting the short coming in the procedure as well as difficulties faced by the officers who had tried to do the job on hand. We also suggested that:

- (i) Demand Management is not a task to be completed in a fortnight or month or quarter.
- (ii) The arrear demand figures reported in CAP-I are not sacrosanct and they need to be rectified from time to time.
- (iii) Outstanding demands should be cleaned and a target of certain number of cleaned demand may be uploaded in each moth/quarter.

It may be reported that the CCIT(CCA) appreciated and endorsed our approach & forwarded our suggestions to DIT(Recovery) and DIT(System)-III, New Delhi. Since the procedure was found to be quite cumbersome and the members faced tremendous difficulty in doing the job of cleaning up of fictitious/duplicate demands in absence of a proper practical training, the CCIT(CCA), on our suggestion, has given a direction to CIT(CO) for initiating hands on training on the subject including that the functions relating to Range head.

We urge upon the members, including the Range heads, to attend such training to be conducted at various buildings at Kolkata and initiate the cleanup job. The CCIT(CCA) has agreed that **no certificate of completion of the job need be submitted** but Range heads may submit **a monthly progress report of work done** so far. Priority may be given in the list of cases, forwarded by CCIT(CCA) office, where CPC has already processed the returns & generated refunds, but has not issued the refunds as there are outstanding demands shown in CPC portal for A/Y 2010-11 & 2011-12.

Sd/-

(Bhaskar Bhattacharya)
General Secretary.

