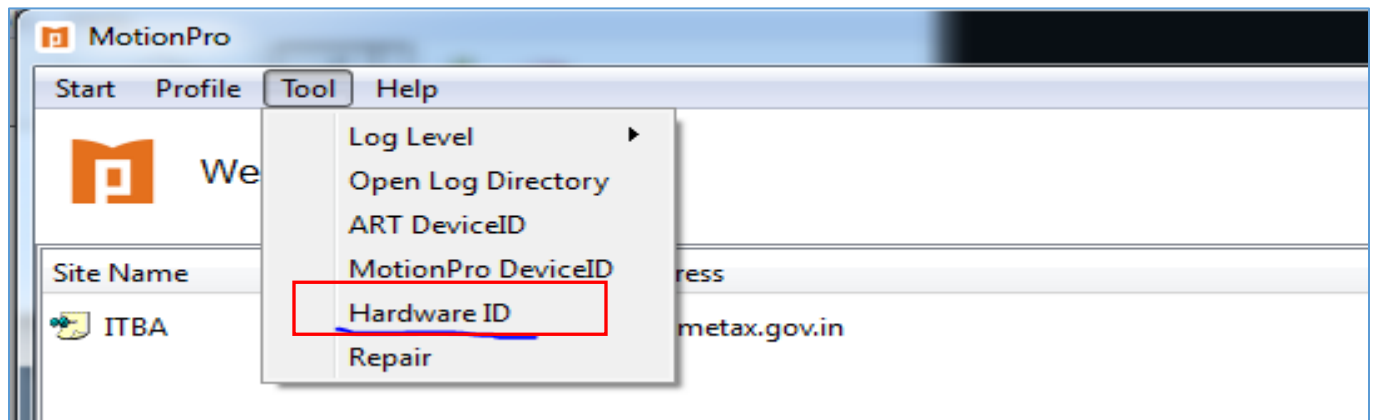
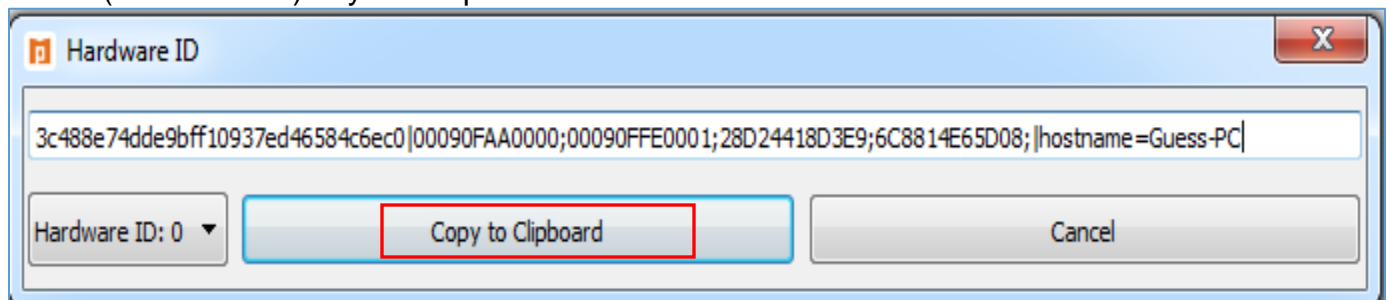


Steps to generate Hardware Id of official Laptop

1. Open your official Laptop, you will find an icon on your laptop's desktop – 'MotionPro'
2. Double click on 'MotionPro' icon, below screen will be displayed. Select Tools Option and Click on Hardware ID option.



3. Below screen will be displayed. Click on "Copy to Clipboard" and Send this information (Hardware ID) to your respective RCC Admin.



4. List of your RCC Admins with contact number and email id, is attached for your ready reference.

5. Please do not reply on the same mail, send your details to your respective RCC admin only.

Note – If MotionPro is not installed on your official laptop, kindly get the same installed with the help of FMS Engineer.

List of RCC Local Administrators

Sl. No.	Name of officers	Designation	Contact No	Email Id	RCC	CCA Charge
1	P M Agarwal	Joint Director(S)	7599101880	pm.agrawal@incometax.gov.in	Jaipur	Rajasthan
2	D Pugazhendi	Joint Director(S)	9406717400	d.pugazhendi@incometax.gov.in	Bhopal	MP & CG
3	A K Ahirwar	Joint Director(S)	8005445755	rkahirwar@incometax.gov.in	Lucknow	UP(E)
4	Noor Mohd.	Joint Director(S)	8985970173	hyderabad.dd.systems@incometax.gov.in	Hyderabad	AP & Telengana
5	Rajesh Kumar	Deputy Director(S)	9969237762	Mumbai.dd.systems1@incometax.gov.in	Mumbai	Mumbai
6	B P Satpute	Deputy Director(S)	7588180804	badrinath.p.satpute@incometax.gov.in	Pune	Pune
7	E Sankar	Deputy Director(S)	8762302567	sankar.e@incometax.gov.in	Bengaluru	Karnataka & Goa
8	A Nishikant	Deputy Director(S)	7588578505	nagpur.dd.systems@incometax.gov.in	Nagpur	Nagpur
9	Anita Verma	Deputy Director(S)	9013853715	anita.verma@incometax.gov.in	Delhi	Delhi
10	Karthik S	Deputy Director(S)	9445599621	karthik.s@incometax.gov.in	Chennai	Tamilnadu
11	Deepak Katiyar	Deputy Director(S)	9450158494	deepak.katiyar@incometax.gov.in	Kanpur	UP(W)
12	A T Mayilvahanan	Assistant Director(S)	9445954725	prajul.p@incometax.gov.in	Kochi	Kerala
13	Vikrant Vaish	Assistant Director(S)	7718814593	rajdeep.singh@incometax.gov.in	Chandigarh	North West Region
14	S K Mishra	Assistant Director(S)	9438917300	anilpradhan@incometax.gov.in	Bhubaneswar	Odisha
15	Jayesh Dave	Administrative Officer	9408792608	ahmedabad.ao.systems@incometax.gov.in	Ahmedabad	Gujarat
16	S R Satapathy	Assistant Director(S)	8902350779	soumya.r.satapathy@incometax.gov.in	Kolkata	West Bengal
17	Saurav Rao	Assistant Director(S)	8986912309	saurabh.k.rao@incometax.gov.in	Patna	Bihar & Jharkhand
18	Sagar Das	Assistant Director(S)	9818469223	guwahati.ad.systems@incometax.gov.in	Guwahati	NER