



Government of India  
Directorate of Income Tax  
Central Board of Direct Taxes  
Human Resource Development  
2<sup>nd</sup> Floor, Jawaharlal Nehru Stadium, New Delhi-110003

HRD/PM/APAR/2020-21/2212

Dated: 26/08/2020

To

All Pr.CCsIT/Pr.DGsIT

Sir/Madam,

**Subject: Timeline for submission of Self- Appraisal on SPARROW for F.Y.2019-20- reg.**

2. As you all are aware that SPARROW was inaugurated for both Group A and Group B (ITOs) on 8<sup>th</sup> June, 2020 by Hon'ble Chairman CBDT and portal was thrown open for officers to write their APARs on SPARROW. As per the DOPT OM dated 11.06.2020, the **last date for filing self-appraisal is 31<sup>st</sup> August, 2020**. The last date for submission self-appraisal has been communicated to officers time and again and instructions/timelines uploaded on irsofficersonline also.

3. It is once again reiterated that the **last date for submission of self appraisal report is 31/08/2020**.

4. You are kindly requested to direct all officers in your charge to submit self-appraisal on or before 31/08/2020.

**This issues with the prior approval of the Competent Authority.**

(Meeta Singh)

Additional Director General(HRD)-1

Copy to:

1. The web Manager for uploading on irsofficersonline.gov.in.

(Meeta Singh)

Additional Director General(HRD)-1