



Government of India  
Ministry of Finance  
Department of Revenue  
Central Board of Direct Taxes  
Directorate of Infrastructure

"A" Wing, 2<sup>nd</sup> Floor, HUDCO Vishala, 14, Bikaji Cama Place, New Delhi.

Telephone No.011-26103282	Fax-011-26103215
F. No. DIT(Infra)/U-II/Vehicle/PM-12/2010-11/1811	Dated: 27-01-2014

To,

All Chief Commissioners of Income Tax/ Director Generals of Investigation (HODs),  
All Commissioners of Income Tax/Directors of Income Tax (HODs),

Madam/Sir,

**Sub.: Revision of rates for hiring of staff cars/ operational vehicles in the Income Tax Department – reg. -**

Kindly find enclosed Sanction Order no. AA/07/2013-14/Ad.VIII (DT) dated 23.01.2014 on the subject captioned above for appropriate action at your end.

2. In this regard, I am directed to convey that the said sanction does not imply an automatic increase of hiring rates over the previous rates. The new rates will be applicable subsequent to the expiry/termination of the existing contracts and after entering into a fresh contract with the vendors/contractors. I am further directed to convey that the provisions of GFR be strictly followed while implementing the revised rates and the ceiling rates should not be exceeded without the approval of the Competent Authority. Any irregularity on this issue may kindly be brought to the notice of this Directorate.

Yours faithfully,

*Roli Khare*  
27/1/14

(Roli Khare)

Deputy Director of Income Tax, Unit-II,  
(Infrastructure), New Delhi.

Encl.: As above.

✓ Copy to: Database Cell for uploading on the website – [irs.officersonline.gov.in](http://irs.officersonline.gov.in).

Sanction No.AA/07/2013-14/Ad.VIII(DT)

F.No.DIT(Inf.)/U-II/PM-12/2010-11  
Government of India  
Ministry of Finance  
Department of Revenue  
Central Board of Direct Taxes

New Delhi, 23<sup>rd</sup> January, 2014.

To  
Director of Income Tax (Infrastructure)-I  
A Wing, 2<sup>nd</sup> Floor, Hudco Vishala Building  
Bhikaji Cama Place,  
New Delhi-110066

Subject: Revision of rates for hiring of staff cars / operational vehicles in the Income Tax Department –Grant of administrative approval and expenditure sanction.

Sir,  
I am directed to convey the administrative approval and expenditure sanction of the President for revision of rates for hiring of staff cars /operational vehicles in the Income Tax Department as under:

- (i) For a mid size vehicle @ not exceeding Rs. 40,000/- per month (existing rate is Rs.36,000/-per month)
- (ii) For a small size vehicle @ not exceeding Rs. 30,000/- per month (existing rate is Rs. 24,000/- per month.)

The revised rates for hiring vehicles shall be exclusive of Service Tax and any other Govt. levies etc. as applicable from time to time. The revised rates shall be effective after a fresh contract has been entered into by the office concerned .

2. The vehicles shall be hired by strictly following the provisions of GFRs. Actual charges paid shall be on the basis of price quoted by LI Bidders for tenders floated as per GFRs provisions. Under no circumstances should the payment to existing vendors be automatically enhanced to match the above ceilings. It shall be ensured that ceiling rates are not exceeded without the approval of the competent authority. Further, while hiring the vehicles it shall be ensured that the vehicles are not old and are fit and in proper running condition. The Controlling authorities shall ensure proper allocation of the operational vehicles as per the norms.

3. The expenditure on account of hiring of the vehicles shall be debitable to the Head of Accounts "Office Expenses" under the Demand for Grant No.43- Direct Taxes, Department of Revenue, Ministry of Finance and will be met out of the Budgetary Grants under the head "Office Expenses" allocated to the respective Budgetary Authorities.

Contd./-

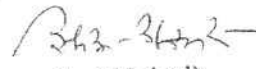
4. This issues with the concurrence of IFD vide their Dy. No.17/IFU-III/2014 dated 07.01.2014 and AS&FA(Finance) vide FTS No. 204222 dated 10.01.2014.

Yours faithfully,

(Anil Uniyal)  
Deputy Secretary Ad.VIII(DT)

Copy to:

1. All CCsIT(CCA)/ DGsIT / Budgetary Authorities in Income Tax Department
2. Principal Chief Controller of Accounts, CBDT, New Delhi with the request to intimate all ZAOs /Field Pay Units.
3. DIT(Expenditure Budget),Ground Floor, E-2, ARA Centre, Jhandewalan Extension, New Delhi-55
4. IFU (B&A), Department of Revenue, Church Road, New Delhi.
5. IFU-III , Department of Revenue, North Block, New Delhi.
6. Director General (Audit), Central Revenues, AGCR Building, New Delhi.
7. Sanction Folder.
8. Hindi Section for translation.

  
(Anil Uniyal)  
Deputy Secretary Ad.VIII(DT)