

F. No. 1(12)/2016/TA/465
Ministry of Finance
Department of Expenditure
Controller General of Accounts
Lok Nayak Bhawan, Khan Market
New Delhi-110511

Date:27-9-2016.

OFFICE MEMORANDUM

Subject: Implementation of the recommendations of the Seventh Central Pay Commission (7th CPC) - Checking of pay fixation statements-regarding

A reference is invited to this office O.M. No. 1(12)/2016/TA/376 dated 10-08-2016 regarding implementation of the recommendations of the Seventh Central Pay Commission (7th CPC) - fixation of pay and payment of arrears. Instructions were issued by this office in line with the provisions of Ministry of Finance, Department of Expenditure O.M. No. 1-5/2016-IC dated 29th July 2016 and OM dated 01st August 2016 for payment of arrears of pay without conducting pre-check of pay fixation statement. However, it would be necessary to ensure that the pay fixation consequent upon the revision of pay structure has been correctly done with reference to the orders of the Government.

2. All Pr. CCAs/CCAs/CAs are, therefore, requested to instruct their field units to take up the exercise of checking the pay fixation statements in respect of the government employees under their accounting jurisdiction (both NCDDOs and CDDOs) with reference to the CCS (Revised Pay) Rules, 2016 and to point out the mistakes if any to the Ministry/ Department/ Organization/Office concerned for urgent remedial action. DDOs shall be asked to effect recovery of excess paid amounts, if any from the individuals concerned.

3. Cases of irregularities noticed during such check shall also be immediately intimated to the Internal Audit Wing of the Ministry/Department. The Internal Audit Wing shall check the pay fixation statements with reference to the initial records on test check basis, as done in the normal pay fixation cases in terms of Para 4.12.1 of Civil Accounts Manual. In addition, they shall also have to pursue the cases, where PAOs have pointed out mistakes in pay fixation, until they are finally settled.

4. Pr. CCAs/CCAs/CAs are also requested to send a monthly report to this office indicating the progress in checking of fixation of pay by their Pay & Accounts Offices in the Proforma prescribed (format enclosed) by 10th of every month for submission to the Controller General of Accounts.



(Shailendra Kumar)
Deputy Controller General of Accounts

To

All Pr. CCAs/ CCAs/CAs of the Civil Ministries/Departments

Copy to : Sr. AO (ITD) for uploading on CGA's website

**Report on check of pay fixation consequent upon implementation of
Seventh Central Pay Commission Recommendations**

Name of Ministry/ Department: _____

Number of Pay & Accounts Offices under the Ministry/ Department: _____

Number of Pay Fixation cases checked: _____

Number of Pay Fixation cases where deviation found: _____

Number of Pay Fixation cases got rectified: _____

Number of Pay Fixation cases checked by IAW in terms of
para 3 of OM No. 1(12)/2016/TA/376 dated 10.08.2016: _____

Pr.CCA/CCA/CA

*Report may be sent through e-mail or fax. *at mail. ID - shail.ca09@gmail.com*