



सत्यमेव जयते

GOVERNMENT OF INDIA, MINISTRY OF FINANCE
DEPARTMENT OF REVENUE, CENTRAL BOARD OF DIRECT TAXES
DIRECTORATE OF INCOME TAX (HUMAN RESOURCE DEVELOPMENT)
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F. No. HRD/ CMD/182/1/2015-16/Pt./ 6/16

Dated : 20.10.2015

To

All Pr. CCsIT(CCA)

**Sub:- Lack of Infrastructure - Arrangements made for adequate office space –
Reg.**

Sir/Madam

Kindly refer to the above.

2. One of the demands of the Joint Council for Action has been the lack of infrastructure/ office accommodation for officers and officials. It will be appreciated that office accommodation is an issue which requires attention at the local CCIT (CCA) level.

3. In this regard, your office has already submitted requirement of office space as per working strength pre-restructuring & post restructuring. During the meeting held with office bearers of the JCA, it has been pointed out that at many stations officers and staff has not been provided proper office space and furniture to work. In this regard you are here by directed to inform in respect of each station, where an income tax office is functional as to whether.

- (i) Each officer & staff has been provided office space to work along with the necessary furniture.
- (ii) If not, how many officers / staff member could not be accommodated.
- (iii) The proposal in pipeline to mitigate the said shortage and time frame.

You are also directed to hold meetings with office bearers of local level of ITEF & ITGOA before informing the status by 21.10.2015.

4. Further, the DPCs for various cadres for the year 2015-16 were required to be held by 31.07.2015. The cadre wise status of the DPCs conducted should be intimated to this office. In case the DPCs have not been completed, the likely date of completion should be informed.
5. This may kindly be treated as MOST URGENT and the report be sent to this office by 1.00 PM on 21.10.2015.

Yours faithfully,



Mahesh Thakur
JDIT-II(HRD).

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